

## Public Schools of Edison Township

312 PIERSON AVENUE \* EDISON, NEW JERSEY 08837 TELEPHONE (732) 452-4900 FAX (732) 452-4993

Edward Aldarelli, Ed.D. Acting Superintendent of Schools

Jonathan Toth Business Administrator/Board Secretary

To: Accounts.payable@edison.k12.nj.us       From:	VENDOR REQUEST FORM	
Extension:         New Vendor         Refore requesting a new vendor, PLEASE try to use an established state contract or bid awarded ventility of the second state contract or bid awarded ventility of the second certification: Prohibited Activities in Russia and Belarus & Investme Activities in Iran         1. W9         2. NJ Business Registration Certificate         3. Combined Certification: Prohibited Activities in Russia and Belarus & Investme Activities in Iran         4. Political Contribution Form & Mandatory Language (if anticipated expenditure the school year will exceed \$17,500.00)         5. Affirmative Action Certificate (if anticipated expenditures for the school year ventor exceed \$44,000)         Anticipated Amount for the School Year \$         Current Vendor # (Name/Address Change)         Vendor Name:         Address (PO Box only is NOT acceptable)         Telephone #         Fax #         Email Address and Contact Name:	To: Accounts.payable@edison.k12.nj.us	From:
Image: Instruction of the school year \$       Image: School year \$         Current Vendor # (Name/Address Change)       Image: School year \$         Vendor Name:       Image: School year \$         Telephone #       Image: School year Name         Telephone # </th <th>Date:</th> <th>Email:</th>	Date:	Email:
Before requesting a new vendor, PLEASE try to use an established state contract or bid awarded ventility of the section of th		Extension:
REQUIRED DOCMENTS:         1. W9         2. NJ Business Registration Certificate         3. Combined Certification: Prohibited Activities in Russia and Belarus & Investm Activities in Iran         4. Political Contribution Form & Mandatory Language (if anticipated expenditur the school year will exceed \$17,500.00)         5. Affirmative Action Certificate (if anticipated expenditures for the school year v exceed \$44,000)         Anticipated Amount for the School Year \$	□ New Vendor	□ Name/Address Change
Current Vendor # (Name/Address Change)	REQUIRED DOCMENTS:1. W92. NJ Business Registration Cert3. Combined Certification: ProbActivities in Iran4. Political Contribution Form & the school year will exceed \$15. Affirmative Action Certificate	tificate hibited Activities in Russia and Belarus & Investment & Mandatory Language (if anticipated expenditures for 17,500.00)
Address (PO Box only is NOT acceptable)   Telephone #   Fax #   Email Address and Contact Name:	Anticipated Amount for the School Year \$ Current Vendor # (Name/Address Change)	
Fax #	Address (PO Box only is NOT acceptable)	
CHECK REMITTANCE ADDRESS	Email Address and Contact Name:	
	CHECK RI	EMITTANCE ADDRESS