

**EDISON TOWNSHIP BOARD OF EDUCATION
312 PIERSON AVE.
EDISON, NJ 08837**

SUBSTITUTE WORKSHOP

Workshop Date: Friday, February 8, 2019
Registration Begins: Tuesday, January 8, 2019
Deadline to Register: Friday, February 1, 2019

Workshop Location & Time: 10:00 a.m. - 12:00 p.m.
Edison Township Board of Education
312 Pierson Avenue
Edison, NJ 08837

- ◆ There is no charge for the workshop.
- ◆ No walk-ins on day of the workshop, prior registration is required.
- ◆ Please do not bring children or anyone not registered as seats are limited.
- ◆ Do **NOT** bring any documentation to the workshop.
- ◆ All new hire paperwork will be distributed at the end of the workshop.
- ◆ A Minimum of 60 college credits is required.
- ◆ You will receive a confirmation to the email you provide on the registration form. Please print clearly.
- ◆ An email will be sent if seats were filled by the time we received your registration.

If you are unable to attend this workshop once you are registered, please call to cancel.

In the event the workshop needs to be cancelled due to inclement weather, please watch for announcements on the Edison District Website (www.edison.k12.nj.us)

Please complete and **mail** the bottom portion of this form to **Edison Board of Education, 312 Pierson Avenue, Edison, N.J. 08837 Attention: Human Resources/Substitutes.**

PLEASE PRINT **February 8, 2019 Substitute Workshop**

ONLY FORMS THAT ARE MAILED WILL BE ACCEPTED. DO NOT DROP OFF FORMS.

NAME: _____ CELL PHONE _____

ADDRESS: _____

E-MAIL: _____

HAVE YOU PREVIOUSLY WORKED IN THIS DISTRICT? YES or NO

This is the **only** form that needs to be returned in order to secure a seat at the workshop.