

**EDISON TOWNSHIP BOARD OF EDUCATION
312 PIERSON AVE.
EDISON, NJ 08837**

SUBSTITUTE WORKSHOP

Workshop Date: Thursday, March 22, 2012
Registration Begins: Wednesday, February 22, 2012
Deadline to Register: Friday, March 16, 2012

Workshop Location & Time: 10:00 a.m. - 12:00 p.m.
Edison Board of Education
312 Pierson Ave.
Edison, NJ 08837

- ◆ There is no charge for the workshop.
- ◆ It is **not** necessary to bring any documentation at this time.
- ◆ All packets and literature will be distributed at the workshop.
- ◆ The rate of pay will be discussed.
- ◆ Our Automated Substitute System (AESOP) will be presented.
- ◆ All of your questions will be addressed at the workshop.
- ◆ **Send an Official Transcript/Evaluation to:**
Edison Board of Education, 312 Pierson Ave., Edison, NJ 08837
Attn: Human Resources/Substitutes
(A Minimum of 60 college credits or equivalent is required)

The substitute workshop is both interesting and informative. If you are unable to attend this workshop once you are registered, it is **not** necessary to call to cancel. You will need to re-register for a future workshop, which once scheduled, will be posted on the district website.

The registration form for the substitute workshop is attached below. Please complete the registration with all of the required information and **mail** the bottom portion to the address listed above to the attention of Substitute Workshop.

You can assume that your registration is confirmed **unless** you receive notification to the contrary. Space is limited. You will be contacted if capacity is reached at the time your registration is received. In the event the workshop needs to be cancelled due to inclement weather, please watch for announcements on the Edison District Website (www.edison.k12.nj.us).

PLEASE PRINT **March 22, 2012 Substitute Workshop**

NAME: _____ PHONE _____

ADDRESS _____

E-MAIL: _____